



Registered address: 36 High Street Biddenden Kent TN27 8AH
Charity Commission Registration number 1148017

TRUSTEES ANNUAL REPORT 2017

Report on activities January 2017 – December 2017

Objectives and Activities:

To advance education for the public benefit, in particular but not exclusively Religious Education in a way which is consistent with a religious ethos through the employment of a schools' worker to work within Homewood School Tenterden, or any primary school in the catchment area of Homewood, and another worker at The Marsh Academy, New Romney.

Trustees to the end of December 2017:

- Reverend Jeremy Newson: 7 Longsfield, Aldington, Kent, TN25 7DP.
- Reverend Alexander Bienfait (Chair of Trustees) : 36 High Street, Biddenden, Ashford Kent TN27 8AH.
- Mr Murray Wilkinson: The Limes, Otterden Road, Eastling, Faversham, Kent ME13 0BN.
- Reverend Sarah Williams: Porfa Las, 15 Wheler Court, Faversham, ME13 7NR.
- Frances Aubrey: The Galleon, 1 High Street, Lydd, Romney Marsh, Kent, TN29 9AJ.

Volunteers and Employees:

- Richard Dowling (Started January 2017)
- James Smith (Started June 2017)
- Trustees listed above.
- Treasurer, Richard Page – (Volunteer)

Summary of activities and achievements:

Report on activities January 2017 – December 2017

The work and ministry of the trust, developed and expanded in 2017, with the recruitment of two new School's workers, one at Homewood, Richard Dowling, appointed January 2017, and the other in the Marsh Academy James Smith, appointed June 2017.

Homewood project

Report on activities:

- **PSHRE**
(Personal, Social, Health and Religious Education) Richard gets involved with PSHRE through his mentoring and supporting Corrie Piper (PSHRE Co-ordinator). He helps to write some of the Sex Education material as well as some teaching when required.
- **TUTC**
Take up the Challenge. 4 Groups of 12 Students per year did 5 week programme. And 20 students were taken on the Take up the challenge residential. Our worker co-ordinated this with Ian Brooks (KCC) and Stephanie Dale (Homewood staff). Take up the Challenge is a programme that has been running within Homewood School for the last 12 years. The programme is designed to encourage and support students who are vulnerable and suffer from low self-esteem.
- **Young Carers**
The young carers programme is for students who look after family members. At Homewood there is around 80 students who look after others in the family home. Richard runs a young carers group (16-20) every fortnight and they go out on outings on occasions. This year they were funded by Tenterden Lions.
- **Mentoring**
Richard mentors around 10 students, they are referred from members of staff.
- **Assemblies at Homewood and Local Primary Schools**
Richard takes occasional assemblies at St. Michaels Primary school and Tenterden Junior Primary school. He is also taking regular assemblies at Homewood school.
- **Staff Thought for the week**
Every Monday Richard writes a 'Thought for the week' for all Christian staff in the school. There is also an opportunity for staff to share prayer requests. 11 staff are now involved.
- **Check It out**
Richard runs 'Check it out' a Lunchtime club, this is a Christian Union for students who are at Homewood. 2 or 3 students.
- **School Trips**
Richard supports the school occasionally when they are short staffed to take students on school trips (about 8).
- **Support the RE department**
Richard Supports the RE department when required. Recently Richard did two 'Ask me anything' sessions about his faith for the 6 Form department to help students with their A Level studies.
- **Supporting the Wellbeing Centre**
Here at Homewood there is a new Wellbeing Centre. This is where Richard is based within the school. This is where he does his Mentoring and it is also open as a drop in for students during Lunchtime and break for students who need a safe space in the school to chat (about 10/week).
- **Services**
Richard organised and lead Easter services for 316 year 8s, Harvest (350 year 7 students); a 'Service of light' which was a bereavement service for 60-70 students; 3 Christingle Services for year 7's. He also helped with a large Remembrance service (3,500) with

Primary schools, local clubs, Air Cadet corps, dignitaries, and former students. And he gave a short message at the Christmas End of the year Celebration.

Marsh Academy project

With the granting of £49,000, spread over three years, by the Diocese of Canterbury in July 2015, to support the appointment of a Christian Schools worker for the Marsh Academy in New Romney, the Trust worked with Marsh Academy and local churches to fund raise, and put together a plan for a new post at the Marsh Academy. In November 2016, having had commitment for sufficient resources to fund 0.8 post, authority was given to the management group to press ahead with recruitment. Trustees were delighted to be able to appoint James Smith who started work in June.

Reports on activities (From June 2017):

Mentoring:

James is seeing about 20 students for mentoring dealing with issues of self-esteem, emotions, and confidence.

Young Carers:

James has established a programme for Young Carers (Students who look after family members). At the Marsh Academy there are about 25 students who are young carers. Two groups are supported, a Year 8 & 9 group, and a Year 10 & 11 group.

Pastoral support of staff:

James is offering pastoral care to staff as well as students, with a number of staff choosing to speak with James about issues, often dealing with issues outside of the school. Referrals come through self-referral, or suggestion of friends.

Apollos Trust Admin

James is currently taking the lead in managing the Trust Website in ensuring this is kept up to date. He also uses Facebook and Twitter, and writes a bi-Monthly report for the local Church parish magazines.

“Students feel that my office is a safe place and that they feel loved and accepted.” – James Smith

The last 6 months in The Marsh Academy have been primarily about establishing a role within the school structure and ensuring that Apollos Trust is known to both Staff and students. James has worked hard at this and has accomplished it well. It is exciting to see how quickly Apollos has been accepted within the school and to see how valuable it has become to students who need extra care and support. The next goal is establishing a Christian Union for those students who attend church.

Policies

Trustees are committed to adhering to both the Canterbury Diocese Safeguarding policy (Formerly Child protection policy) and those of Homewood school and The Marsh Academy. We also have policies for conflict of interest, and health and safety. We reviewed and affirmed commitment to Homewood school's Equal opportunities policy.

Why the name Apollos?

In 2016 we had to rename the Trust to allow the scope of work of the charity to expand. Trustees opted for the name: Apollos Trust. We wanted a simpler name than the previous cumbersome acronym, together with a name that was not rooted in a given geographic location. We were inspired by a quotation from Paul in 1 Corinthians 3, “I planted the seed in your heart, and Apollos watered it, but it was God who made it grow”. This reflects the vision of the Trust where by we “water” and encourage the seeds of faith; seeking to support students and staff, however that might be, on their spiritual journey, wherever they may be. We affirm, as Paul declared, that all this is ever done with the help of God.

Financial report

The accounts are prepared on the "Receipts and Payments" basis.

Total receipts for the year are £25,208.91 and expenditure £34,431.92. This shows a deficit this year of £9,223.01. There is a deficit for the Tenterden area of £10.8k and a surplus for Marsh of £1.6k. The bank balance is £19,347.30.

The accounts are divided between Tenterden and Marsh as shown on the schedule.

The donations have reduced from the previous year while the expenditure has increased. The reason for the increase in expenditure is the employment of our worker at the Marsh Academy.

The reduction in income has been for both areas and is due to reductions from churches and individual, and a break in funding from the Diocese. The overall deficit for the year is £9.2k; which is quite significant, unless we receive more income in 2018. Fortunately we still have a reasonably high bank balance but unless we increase the income this year we will have a low bank balance at the end of 2018.

Please note that the Pension payment outgoings are considerably larger than they should be. They should be about £3500, not £6700. This has arisen due to our Pension provider a far larger payment, by Direct Debit, than they were entitled to. A refund has been provided but the funds did not clear in same financial year.

We do thank all donors for giving to the Trust.

Trust Bank Details:

The Cooperative Bank.

Account name: Apollos Trust

Sort code 08-92-99

Account 65529047.

Apollos Trust

Accounts for 2017

	2017	2016	2015	2014	Tenterden	Marsh
RECEIPTS AND PAYMENTS						
£		£				
Receipts - unrestricted	25,208.91	33,020.67	29,992.43	32,259.67	18,232.41	6,976.50
Payments	35,714.68	27,027.31	24,557.31	26,302.81	29,937.90	5,776.78
SURPLUS/DEFICIT	-10,505.77	5,993.36	5,435.12	5,956.86	-11,705.49	1,199.72
Receipts analysis						
Churches	13,055.91	27,667.92	27,190.67	26,315.77	11,855.91	1,200.00
Canterbury Diocese	9,711.00	14,164.00	7,000.00		4,180.50	5,530.50
Individuals	2,416.00	5,342.00	2,790.00	5,925.00	2,170.00	246.00
Interest	26.00	10.75	11.76	18.90	26.00	
TOTAL	25,208.91	33,020.67	36,992.43	32,259.67	18,232.41	6,976.50
Expenditure analysis						
Pay costs						
Salary/NI	23,767.35	22,126.99	20,089.80	20,723.89	20,089.80	3,677.55
Pension	6,745.38	2,019.60	2,106.80	1,987.58	5,998.38	747.00
Total Pay	30,512.73	24,146.59	22,196.60	22,711.47	26,088.18	4,424.55
Payroll costs	0.00	0.00		0.00		
Employees expenses	3,110.12	1,192.72	1,524.33	1,407.49	1,806.68	1,303.44
Equipment	876.88	120.00		0.00	876.88	0.00
Stationery	0.00	0.00		31.00		
Insurances	613.96	581.35	546.38	530.00	613.96	0.00
Communications	0.00	0.00		0.00		
Other						
Other staff	0.00		120.00			
XLP	0.00		120.00			
Audit Fee	0.00		50.00			
	600.99	986.65	290.00	1,622.85	552.20	48.79
TOTAL	35,714.68	27,027.31	24,557.31	26,302.81	29,937.90	5,776.78
SURPLUS/DEFICIT	-10,505.77	5,993.36	12,435.12	5,956.86	-11,705.49	1,199.72



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

Apollo Trust

**On accounts for the year
ended**

2017

**Charity no
(if any)**

1148017

Set out on pages

1-2.

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

5/6/18

Name:

MICHAEL MACEY

**Relevant professional
qualification(s) or body
(if any):**

SENIOR FINANCE OFFICER
HOMWOOD SCHOOL

Address:

ASHFOLD ROAD
TENTERDEN
TN 30 6LT

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.